

# Retention and Classification Report

**Agency:** Weber County (Utah). Library (2617)

2464 Jefferson Avenue  
Ogden, UT 84401-2488  
627-6924

## **Records Officer**

14718 Annual budgets  
14713 Board minutes

**AGENCY:** Weber County (Utah). Library

**SERIES:** 14718

3

**TITLE:** Annual budgets

**DATES:** 1968-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

The budget is a "plan for financial operations for a fiscal year, embodying estimates for proposed expenditures for given purposes and the means of financing the expenditures" (UCA 17-36-3 (14) (1993)).

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule CNT 3, Item 1.

**AUTHORIZED:** 03/16/1995

**FORMAT MANAGEMENT:**

The retention and disposition information on this schedule applies to the record copy which can be in any format. The record copy can include different formats. Format management information provided here is for the purpose of managing records that are being either stored by or transferred to Utah State Archives.

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**APPRAISAL:**

**PRIMARY CLASSIFICATION:**

Public

**AGENCY:** Weber County (Utah). Library

**SERIES:** 14713

3

**TITLE:** Board minutes

**DATES:** 1901-1966; 1969-

**ARRANGEMENT:** Chronological.

**DESCRIPTION:**

These are the official minutes of regular and special meetings of the County Library Board of Directors. They are used to document the actions of the board. They include the agenda, dates and times meetings convened and adjourned, board members present and excused, and a summary of the proceedings of meetings, including motions, votes, discussions, official actions, and decision. The minutes also include financial reports, circulation statistics, and some correspondence discussed by the board. The Carnegie Free Library of Ogden, Utah operated from 1901-1966. The minutes between 1911 and 1918 are incomplete and are very sketchy. On September 1, 1966, "all assets, funds, and liabilities of the Carnegie Free Library were conveyed to the Weber County Library." Between March 25, 1965 and August 18, 1966, the Board of Directors of the Carnegie Free Library and the Weber County Library Board of Directors met simultaneously.

**RETENTION AND DISPOSITION AUTHORIZATION:**

Retention and disposition for this series is authorized by Archives general schedule CNT 24, Item 3.

**AUTHORIZED:** 03/16/1995

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**AGENCY:** Weber County (Utah). Library

**SERIES:** 14713

**TITLE:** Board minutes

(continued)

**APPRAISAL:**

**PRIMARY CLASSIFICATION:**

Public